ORDER

The erstwhile Ministry of Overseas Indian Affairs Office Order No. OI-11012/10/2013-EP dated 12.03.2015, para (iv) provides that:

"Recruitment of Indian Nurses through any other Indian Recruiting Agencies (RA) would be allowed for a specific country whenever such a proposal is received from that country, subject to the issue of a country specific order from the Ministry of Overseas Indian Affairs."

2. In pursuance of para (iv) of the Order dated 12.03.2015, as above and subsequent request received from Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, Kingdom of Saudi Arabia, dated 24th July, 2017, approval of the competent authority is granted to Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, Kingdom of Saudi Arabia (hereinafter referred to as FE), for recruitment of Indian Nurses through Indian Recruiting Agency (RA), M/s Good Fellow Foreign Services Agency, License No.B-0956/Del/Per/1000+/3/2771/90, 82-A, 1st floor, Taimoor Nagar New Delhi-110065. Further, the FE, as well as the RA selected by it, has accepted the Terms and Conditions to be met for recruitment of Indian Nurses, as per Annexure-1 of this Order enclosed.

3. This Order of grant of permission to recruit Nurses by FE, through M/s Good Fellow Foreign Services Agency, License No.B-0956/Del/Per/1000+/3/2771/90, 82-A, 1st floor, Taimoor Nagar New Delhi-110065, shall be valid upto 31st December, 2017 and thereafter shall be automatically withdrawn, if not re-validated further by the Ministry of External Affairs on the specific request of the FE. In case of any violation of the conditions mentioned in the Annexure-1 of this Order is brought to the notice of the Protector General of Emigrants/POE Offices, this country specific order shall be automatically withdrawn immediately, after prior notice to the FE.

4. This issues with the approval of Protector General of Emigrants, Ministry of External Affairs.

(Bikash R. Mahato)
Under Secretary to the Government of India
Tel: 24673965/Telefax: 24197944

To,

5. All PoEs for necessary action.
6. Mr. Ibrahim Al Amer, Vice President – Human Resources, Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, P.O. Box.301578, Riyadh-11372, King Fahad Road - Olaya, Riyadh, Kingdom of Saudi Arabia. e-mail: Ibrahim.Alamer@drsulaimanahabib.com
8. US(OE-IA), US(OE-IB), for intimating pending complaints, if any against the RA
9. TCS, e-Migrate, for uploading on the site and necessary action for allowing the recruitment of Nurses by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, KSA, through M/s Good Fellow Foreign Services Agency, License No.B-0956/Del/Per/1000+/3/2771/90, 82-A, 1st floor, Taimoor Nagar New Delhi-110065.

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Annexure I

Conditions to be met for Recruitment of Indian Nurses by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh.

1. Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, shall register themselves in e-migrate system as employer, through Indian Mission in Kingdom of Saudi Arabia.

2. Employment Visa issued by Government of Kingdom of Saudi Arabia, to Indian nurses, shall contain the name of the Employer as “Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh” and Profession as “Nurse” in English language, for the purpose of processing Emigration Clearance by respective Protector of Emigrants (PoEs).

3. The employment of nurses recruited by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh shall be governed by the Employment Contract prescribed by Ministry of External Affairs, Government of India, under e-Migrate system.

4. Under no circumstances the Passport of any Indian Nurse employed by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh shall be taken away from him/her. Whenever the Nurses require Exit Visa from Kingdom of Saudi Arabia for returning to India on leave/emergency, the same shall be facilitated by the Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh.

5. Details (names, profession, Employer and passport numbers) of Indian nurses who have been finally granted visa by Embassy/Consulate of Government of Kingdom of Saudi Arabia in India shall be shared through e-mail in English Language within one week's time of issuance of visa with the MEA to facilitate Emigration Clearance at POE offices.

6. Visas granted by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, to all Indian nurses should be printed on the passports, and not given on loose sheet/sticker, which is prone to tampering.

7. Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh through the empanelled RA shall declare the eligibility and selection criteria for the Nurses. For bringing in transparency in the selection process, such criteria for eligibility and selection along with the Salary etc. shall be notified to Nurses by way of advertisement in prominent Indian dailies and in prominent job portals/website. The same may also be published in the website of Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh and mandatorily published by the designated RAs on their website.

8. Any advertisement required to be released for the recruitment, can be released only by the concerned RAs and shall fulfill the conditions laid down in the OM number Z-11025/11/2015- O/o SO(ES) dated 12.01.2016

....2/-
9. No fees for the recruitment shall be charged from any candidate for any reason whatsoever by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh and its designated RA except the normal service charges as stipulated in the Emigration Act 1983, at any stage of selection.

10. Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh shall be required to declare the criteria for the selection of RA. If the RA fulfill the prescribed criteria then only should be chosen for recruitment.

11. RAs chosen by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh shall be required to obtain visa from Embassy/Consulate of Saudi Arabia, under their own name and not through any other Agent (Registered or Un-registered), to prevent misuse.

12. Violation of any of the above conditions by the empanelled RA shall attract punitive action as prescribed under Section 24 & 25 for violation of Section 10 of the Emigration Act 1983 apart from automatic withdrawal of permission granted to the RA.

13. A copy of offer letter should be provided to the concerned Nurse on the date of selection.

14. Undertaking from the empanelled RA should be obtained by Dr. Sulaiman Al Habib Medical Group Holding Company, Riyadh, and forwarded to this Ministry, stating that they shall abide by the MEA guidelines.

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