ORDER

The erstwhile Ministry of Overseas Indian Affairs Office Order No. OF-11012/10/ 2013-EP dated 12.03.2015, para (iv) provides that:

"Recruitment of Indian Nurses through any other Indian Recruiting Agencies (RA) would be allowed for a specific country whenever such a proposal is received from that country, subject to the issue of a country specific order from the Ministry of Overseas Indian Affairs."

2. In pursuance of para (iv) of the Order dated 12.03.2015, as above and subsequent request received from Medical Services Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia, dated 21st February, 2017, approval of the competent authority is granted to Medical Services Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia, for recruitment of Indian Nurses through Indian Recruiting Agencies, whose names are given in Annexure-I with this order. Recruiting Agent (RA) namely M/s. Jerry Varghese International has not been included in the list of RAs at Annexure-I as the License number provided by the Foreign Employer (FE) is incorrect. The said RA will be included in the list after the correct License number is provided by the FE to this Ministry. Further, the FE, as well as the RAs selected by it, have to accept the Terms and Conditions to be met for recruitment of Indian Nurses, as per Annexure-II of this Order.

2. This Order of grant of permission to recruit Indian Nurses by Medical Services Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia (hereinafter referred to as FE), through the empanelled Indian Recruiting Agencies, shall be valid upto 30th September, 2017 and thereafter will stand automatically withdrawn, if not re-validated further by the Ministry of External Affairs on the specific request of the FE. In case of any violation of the conditions mentioned in the Annexure-II of this Order is brought to the notice of the Protector General of Emigrants/PoE Offices, this country specific order shall stand withdrawn immediately, after prior notice to the FE.
3. This issues with the approval of Protector General of Emigrants, Ministry of External Affairs.

( Bikash R. Mahato )
Under Secretary to the Government of India
Tel: 24673965/Telefax: 24197944
e-Mail: usoe3@mca.gov.in

To,

1. All PoEs for necessary action.
2. The Head of Chancery (HoC), Embassy of India, Kingdom of Saudi Arabia.
3. Dr. Ashraf bin Zaied Albenayan, Director – Directorate of Programs & Contracts, Medical Services Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia, Exit-11, Eastern Ring Road, Riyadh, KSA with the request to convey the acceptance of the terms and conditions, as per Annexure-II, by both the FE as well as the selected RAs.
4. TCS, e-Migrate, for uploading on the site and necessary action for allowing the recruitment of Nurses by Program Department, Medical Service’s Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia, Exit-11, Eastern Ring Road, Riyadh, KSA, through the attached list of RAs (Annexure-I) for MSD-MODA, Kingdom of Saudi Arabia (after their consent to Annexure-II).
## Annexure-I

### List of Indian Recruitment Agencies empanelled for recruitment of Nurses to Armed Forces Hospitals, Ministry of Defence, Kingdom of Saudi Arabia

<table>
<thead>
<tr>
<th>S.No.</th>
<th>RA Name</th>
<th>License Number</th>
<th>City</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Avenues Resources Consultants</td>
<td>B-0632/DEL/PER/1000+/5/5315/1999</td>
<td>New Delhi</td>
<td>K-1852, Surya Plaza Building, 2nd Floor, Friends Colony, New Delhi-110025</td>
</tr>
<tr>
<td>2</td>
<td>Habans Jobson Ltd</td>
<td>B-0901/DEL/COM/1000+/5/6279/2003</td>
<td>New Delhi</td>
<td>1/1-a, Third Floor, Bharat Nagar, New Friends Colony, New Delhi-110025</td>
</tr>
<tr>
<td>3</td>
<td>Good Fellow Foreign Service Agency</td>
<td>B-0956/DEL/PER/1000+/3/2771/1990</td>
<td>New Delhi</td>
<td>159/1 First Floor Sarai Jullian, Opp- Escorts Hospitals New Delhi-110025</td>
</tr>
<tr>
<td>4</td>
<td>Jessena Human Resources</td>
<td>B-578/MUM/COM/1000+/5/4871/1997</td>
<td>New Delhi</td>
<td>33-Shroff Bhawan, 3rd Floor, 159-P, D'Mello Road, Carmae Bunder, Mumbai-400001</td>
</tr>
<tr>
<td>5</td>
<td>Al-Hind Foreign Service Agency</td>
<td>B-0376/DEL/PER/1000+/5/1263/1984</td>
<td>New Delhi</td>
<td>No.73, Main Road, Near State Bank, Zakir Nagar, New Delhi-110025</td>
</tr>
</tbody>
</table>
Annexure II

Conditions to be met for Recruitment of Indian Nurses by Medical Services Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia, Exit-11, Eastern Ring Road, Riyadh, KSA

1. The Program Department, Medical Services Directorate, Ministry of Defence & Aviation, Govt. of Kingdom of Saudi Arabia, Exit-11, Eastern Ring Road, Riyadh, KSA (hereinafter called FE), shall register themselves in e-migrate system as employer, through Indian Mission in Saudi Arabia.

2. Employment Visa issued by the FE to Indian nurses, shall contain the name of the Employer as “Medical Services Directorate, Ministry of Defense & Aviation, Govt. of Kingdom of Saudi Arabia” and Profession as “Nurse” in English language, for the purpose of processing Emigration Clearance by respective Protector of Emigrants (PoEs).

3. The employment of nurses recruited by FE, shall be governed by the Employment Contract prescribed by Ministry of External Affairs, Government of India, under e-Migrate system.

4. Under no circumstances the Passport of any Indian Nurse employed by the FE shall be taken away from him/her. Whenever the Nurses require Exit Visa from Saudi Arabia for returning to India on leave/emergency, the same shall be facilitated by the FE.

5. Details (names, profession, Employer and passport numbers) of Indian nurses who have been finally granted visa by Embassy/Consulate of Government of Saudi Arabia in India shall be shared through e-mail in English Language within one week’s time of issuance of visa with the MEA to facilitate Emigration Clearance at POE offices.

6. Visas granted by Government of Saudi Arabia to all Indian nurses should be printed on the passports, and not given on loose sheet/sticker, which is prone to tampering.

7. The FE, through the empanelled RAs, shall declare the eligibility and selection criteria for the Nurses. For bringing in transparency in the selection process, such criteria for eligibility and selection along with the Salary etc. shall be notified to Nurses by way of advertisement in prominent Indian dailies and in prominent job portals/website. The same may also be published in the website of Medical Services Directorate, Ministry of Defense & Aviation, Govt. of Kingdom of Saudi Arabia, and mandatorily published by the designated RAs on their website.

8. Any advertisement required to be released for the recruitment, can be released only by the concerned RAs and shall fulfill the conditions laid down in the OM number Z-11025/11/2015- O/o SO(ES) dated 12.01.2016.
9. No fees for the recruitment shall be charged from any candidate for any reason whatsoever by FE and its designated RA at any stage of selection.

10. The FE shall be required to declare the criteria for the selection of RA. If the RA fulfill the prescribed criteria then only should be chosen for recruitment.

11. RAs chosen by the FE shall be required to obtain visa from Embassy/Consulate of Saudi Arabia, under their own name and not through any other Agent (Registered or Un-registered), to prevent misuse.

12. Violation of any of the above conditions by the empanelled RA shall attract punitive action as prescribed under Section 24 & 25 for violation of Section 10 of the Emigration Act 1983 apart from automatic withdrawal of permission granted to the RA.

13. A copy of offer letter should be provided to the concerned Nurse on the date of selection.

14. Undertaking from the empanelled RA should be obtained by the FE and forwarded to this Ministry, stating that they shall abide by the MOIA guidelines.

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