

No. Z-11025/11/2015O/o SO(ES)  
Government of India  
Ministry of External Affairs

Akbar Bhawan, New Delhi  
Dated the 3<sup>rd</sup> June, 2016

**ORDER**

**Subject: Online advertisement intimation and interview permission-clarifications regarding.**

The undersigned is directed to refer to this Ministry's Office Memoranda of even number dated 12.01.2016, 31.03.2016 and 06.5.2016 regulating the procedure for online advertisement intimation and interview permission by Recruiting Agents and to say that recently some of the RA Associations have represented to the Ministry about some of the problems emanating from the guidelines contained in the OM dated 12.01.2016, namely use of specific font size of the advertisement, Foreign Employer (FE) details, selection procedure/service charges/salaries/mode of payment of services charges etc. The Ministry has examined the issues raised by the RA Associations and the following modifications/clarifications may be noted:

(i)	Release of Advertisement	Since sometimes the number of skilled/semi-skilled or specialized personnel required is very small and they can source recruitment through job-portals, it is not mandatory to release advertisements in each and every case.
(ii)	Font size of advertisements	The minimum font size of 08 is mandatory for name and RC number of the RA. The font size of the remaining text may be decided by the RA but it should be clearly legible and not be in less than font size 05.
(iii)	Foreign Employer details	Country of FE and type of company should be mentioned as an indicator. Other FE details need not be included in the advertisement as such information is prone to misuse, to the detriment of the emigrant.

(iv)	Mode of selection	Advertisement must specify mode of selection namely Interview/Trade Test for providing clarity to the emigrant.
(v)	Mode of payment	No change. All emigrants must use banking channels or credit card only for service charges payment.

2. All other terms and conditions mentioned in the Office Memoranda referred to in para 1 above remain unaltered. This issues with the approval of the Protector General of Emigrants.



(Bikash R Mahato)

Under Secretary to the Government of India

(बिक्काश आर. माहातो)  
(BIKASH R. MAHATO)

अवर सचिव  
Under Secretary  
विदेश मंत्रालय, नई दिल्ली  
Ministry of External Affairs  
New Delhi

Distribution:-

- 1) Protector of Emigrants (PoEs)
- 2) Chief Secretary, All States/UT
- 3) DGP, All States/ UT
- 4) PIB, DAVP/Press Council of India/Ministry of Information & Broadcasting.
- 5) Recruiting Agents (RAs).
- 6) Foreign Employers.
- 7) Emigrants/ Public
- 8) Project Director, eMigrate Project TCS
- 9) e-migrate website
- 10) MEA Website