Subject: Online registration of emigrants for Pre Departure Orientation Training through eMigrate system.

In supersession of this Ministry’s Office Memorandum of even number dated 6th March 2019 on the above subject, it is hereby conveyed to all concerned that the facility of online registration of emigrants for Pre-Departure Orientation Training (PDOT) has been enabled through eMigrate system. Recruiting Agents can opt to apply for PDO for emigrant. The option will be available on eMigrate for each emigrant. Recruiting Agents (RAs) may opt to enroll on behalf of the prospective emigrants in eMigrate for PDOT from any of the designated PDOT centres, operated by National Skill Development Council (NSDC) under the Pravasi Kaushal Vikas Yojana (PKVY), by selecting a suitable date and venue in the above-mentioned PDOT centres. On the completion of online enrollment, the system has the provision to send details of the emigrant and proposed date of PDO training to the email id of the PDOT centre (which was selected at the time of online enrolment) with a copy to RA.

2. The procedure for implementation of PDOT in eMigrate system is enclosed

3. Ministry intends to open up additional new PDO Centres during the course of this year. Till this happens, in view of the limited number of PDOT Centres across the country at present, the Recruiting Agents are advised to appropriately brief emigrants as part of the terms and conditions of the Registration Certificate issued to them, especially in States where PDO1 centres are not there at present. It may be noted that such awareness/briefing will not be considered as equivalent to PDOT certificate programme. Recruiting Agents shall encourage them to attend PDO training at the designated PDOT Centres, as per earlier instructions issued in this regard. The list of PDO Centres and PDO Training Manual is available on eMigrate website.

(Bikash R Mahato)
Under Secretary to Government of India
Email: use3@mea.gov.in

To (through eMigrate website):

1. Recruiting Agents
2. Protector of Emigrants (POEs)
3. Emigrants/ General Public
4. Project Director, eMigrate TCS
5. NSDC
6. PDO Training Manual

Copy:

1. JS (OIA-I)
2. Director, MSDE
Capturing details of Pre Departure Orientation (PDO) through eMigrate system

1. Purpose
The purpose of this document is to educate eMigrate users about the capturing of details of Pre Departure Orientation (PDO) training attended by emigrants through eMigrate system. Pre Departure Orientation (PDO) as the name suggests, should ideally be attended by emigrants after the overseas employment has been confirmed to them and travel documents such as visa, air tickets, employment contract and PBBY policy are handed over to them so that it is meaningful for emigrants to appreciate the content of PDO training.

2. Stakeholders
i) eMigrate users
ii) NSDC PDO Centers
iii) NSDC
iv) Recruiting Agents
v) Emigrants
vi) PBSK Helpline

3. Enrolling the emigrants for PDO in eMigrate system
i) For enrolling the emigrant for PDO, RA may opt for PDO. If he opts for PDO, he shall choose one of the six PDO Centers and Proposed Date of PDO, at the stage of submitting the details of emigrants recruited by them, as indicated below-

![Screen capture of eMigrate system]

ii) On enrollment of the emigrant by the RA for PDO, following email shall be sent to NSDC PDO center with a copy to RA -
“Emigrant <Name> having Passport No. <Number> and mobile no. <Mobile No.> travelling to <Destination Country> for employment as <Job Role> is enrolled by Recruiting Agent <RA Name> for Pre Departure Orientation program at <Name and Address of PDO Center> to be conducted on Date <dd/mm/yyyy>. PDO Center may contact the Recruiting Agent or emigrant to confirm the schedule of the PDO program. This email is generated by eMigrate system based on the details provided by the RA. RA shall ensure that he has chosen the working date for the PDO center and it shall be his responsibility to inform the correct schedule of the PDO to the emigrant so that no inconvenience is caused to the emigrant or the PDO center. The center wise list of working days is given below –
1. Asmacs, Sakinaka, Mumbai - Monday to Friday
2. Asmacs, Videsh Bhawan, Mumbai - Tuesday, Wednesday, Thursday, Friday
3. Orion Edutech Pvt. Ltd, New Delhi - Monday to Friday
4. Don Bosco Technical Institute, New Delhi - Monday to Friday
5. Espoir Academy (Eram Skills), Ernakulum - Monday to Friday
6. Mahendra Skills, Lucknow - Monday to Friday”

iii) It shall be the responsibility of NSDC/PDOT Center to issue the participation certificate to the emigrant in the format they desire. There shall be no need to upload this certificate on eMigrate system at any stage. The attendance shall be taken by the PDO Centers manually using the unique code sent on the emigrant’s mobile. PDO Center will send the attendance sheet directly to NSDC.
Subject: Online registration of emigrants for Pre Departure Orientation program through eMigrate system

The facility of online registration of emigrants for Pre Departure Orientation Program (PDO) has been enabled through eMigrate system and the RAs can now enroll the emigrants in eMigrate for PDO from any of the six (6) NSDC PDO centres by choosing a desired date, at the time of entering the data of the emigrant recruited by them. On enrollment, the details of the emigrant and proposed date of PDO shall be emailed by the system to the email id of the chosen PDO centre with a copy to RA.

2. Considering the fact that it is also the responsibility of the RAs to provide awareness as part of the terms and conditions of the Registration Certificate issued to them, the RAs can also choose their Registered Office if they want to conduct such awareness program for the emigrants. It will help in increasing the number of emigrants going overseas after receiving orientation or some kind of awareness program.

3. With the enabling of PDO registration through eMigrate system, the earlier link hosted at POE Mumbai shall no longer be used for PDO Registration. The details such as No. of PDO Registrations done and PDO attended can also be checked by the NSDC Centres/RAs/POEs etc. through eMigrate website.

(Bikash R Mahato)

Under Secretary to Government of India

Email: usoe3@mea.gov.in

To (through eMigrate website),

1. Recruiting Agents
2. Protector of Emigrants
3. Emigrants/ General Public
4. Project Director, eMigrate TCS
5. NSDC
6. PDO Centers